

CALL
for submission of low-value contract bid
in accordance with § 102 para. 1 of the Act No. 25/2006 Coll. on Public Procurement and on
modifications and amendments of certain acts related to material delivery

Identification of Contracting Authority: Slovak Republic, Ministry of Defence of the Slovak Republic
Defence Planning and Resources Management Department Director General – National Armaments Director
Represented by: Ing. Ľudovít MIKUŠKA.

Description of Subject-matter of Contract: Design of technical project and construction of the MOD SR exposition stand (booth) and area in the International Defence Industry Exhibition MSPO 2009 in Kielce including respective services (furniture, kitchen fittings, registration, cleaning service, energy) from 31st August 2009 till 3rd September 2009. Maximum Contract Value up to 15000 EUR.

The Contracting Authority requires: design of technical project and construction of the MOD SR exposition within the MSPO 2009 in Kielce. Total extension of the exposition area (rented covered area) is 50 m². Find exposition raster attached to this call.

The Contracting Authority requires the construction of the MOD SR exposition should be carried out, in the abovementioned site, and the exposition should be equipped with storage room, ready-to-use kitchen, negotiating room with the following proportions:

- lockable storage room: size cca 9 m² with racks/shelves
- kitchen: size 9 m² with hot and cold water sink, dish racks, two refrigerators 120 l, manipulation table, chairs, cablings for appliances, 2 boiling kettles, kitchen utensils, litter bins 2 pcs (2 coffee cup sets, 2 tea sets, 4 sets of water glasses, 2 sets of wine glasses, 1 set of cognac glasses, 24 teaspoons, 5 pcs stainless trays, 24 dessert plates, dishcloths, 1 salad bowl, electrical sockets 3 pcs):
- Negotiating room cca 15 m², with fully coloured walls and possibility to install framed pictures (pictures are not the subject-matter of contract), should be furnished with two armchairs, conference table, 2 rectangular tables plus 8 chairs, flower decoration, socket, coat track/hanger, carpet. It is necessary to install glassed-in showcases into two external walls to place small-sized exhibits in.

Equipment of exterior exposition space (space in front of the stand):

- counter and a bar stool,
- carpet,
- 3 pcs holders for promotion brochures and publications,
- illumination of interior and exterior exposition spaces, including showcases and figurines,
- wide-screen LCD monitor with DVD player, including appropriate electrical cabling,
- suspension system for a banner to display the State Symbol, size 6,5m x 5,5m, to be placed over the exposition stand,
- transparent strip bearing a title of exposition: „Ministry of Defence of the Slovak Republic“ including logo of the Ministry of Defence of the SR.

Exposition area and stand with complete equipment are to be taken over on: **29th August 2009 till 18.00** at the exhibition ground Targi Kielce, Poland

After an official closure of the exhibition the candidate will ensure dismantling and liquidation of the exposition.

If the deadline for delivery of the complete stand is not to be met in terms of the concluded contract, Contracting Authority reserves the right to lay claim to a financial penalty to be paid by the other Contracting Party in the amount of 5 % of the contractual price.

Terms and Conditions of Participation:

All registered entities shall send (or deliver personally) the bid in a sealed envelope designated as follows:

„NEOTVÁRAŤ – Súťaž – stánok - výstava MSPO 2009 v Kielcoch “
„DO NOT OPEN – Competitive tender – stand – Exhibition MSPO 2009 in Kielce “

The envelope is to be sent to the following address:

SEOPMZ/Defence Planning and Resources Management Department
GR – národný riaditeľ pre vyzbrojovanie/ Director General – National Armaments Director
Ministerstvo obrany SR/ Ministry of Defence of the Slovak Republic
Za kasárňou 3
832 47 Bratislava

(It is possible to effectuate delivery via e-mail to the following addresses: matejovah@mod.gov.sk or ivangregus@mod.gov.sk)

The bid package should comprise a technical project with the bid (price without VAT and with VAT), certificate on business activity (Extract from the Commercial Register, or Trade Licence, Deed of Establishment) and the candidate's statutory declaration that he/she respects and agrees with the terms and conditions stated by the Contracting Authority in the Call.

Bid delivery date: till June 12, 2009 by 12.00

(Any bid submitted after the dead line will not be accepted and will be returned to its sender unopened).

The bids may be submitted in Slovak, Czech and English language.

Evaluation of submitted bids: 15th June 2009 at 10.00

After the evaluation of the bids, the Contracting Authority will make public the results of the bid on the web page of the MOD of the SR.

In accordance with the Act No. 25/2006 Coll. on Public Procurement and on modifications and amendments of certain acts related to material delivery and related services it is not possible to file a caveat against the decision of the Contracting Authority related to appointing the most suitable candidate of the competitive tendering of the low-value contract.

Contract will be concluded with a candidate who will submit a winning bid. Payment for the contract value will be effectuated via invoice. The maturity date of invoice must be minimally 30 days after performing the subject-matter of contract.

Criteria for Bid Evaluation:

The lowest bid for the total subject-matter of contract – 50 %

Quality and Creative Exposition Design and Presentation – 50 %

In Bratislava, on 25th May 2009

POC to be contacted for further information: **Dipl. Ing. Ivan Greguš, SEOPMZ MO SR**

tel. 00421 960 321 205

00421 960 317 556

ivangregus@mod.gov.sk

matejovah@mod.gov.sk

- Stan na dzień: 21.05.2009

